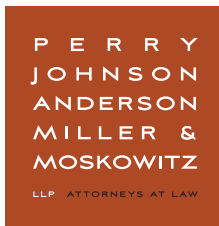


## Paralegal

Perry, Johnson, Anderson, Miller & Moskowitz are seeking paralegals with experience in civil litigation. Candidates must possess excellent written and verbal communication skills, strong initiative, analytical skills, attention to detail and diligence. Responsibilities include direct communications with clients to respond to discovery, drafting discovery and summarizing responses, drafting substantive correspondence and pleadings, deposition preparation, and expert discovery. Paralegals work closely with attorneys to manage cases, including preparing for trial. Competitive market range salary and benefits. Please submit your cover letter, resume and writing sample attention: [Kate Hutchins](#), Legal Administrator.

Perry Johnson is a full-service law firm located in Santa Rosa, California. We are a collegial group of highly skilled, experienced professionals, and we form one of the largest law firms in the North Bay. We represent clients based not only in Sonoma County, but also regionally, nationally, and internationally. Because of our broad experience and diverse practice areas, we are in the unique position to offer a multi-disciplinary approach, as we help our clients realize their goals and solve their problems. We are committed to providing outstanding legal services and equally dedicated to the development of outstanding professionals. We have a strong commitment to providing support and mentoring while offering a flexible work environment.



Job Type: Full-time

Pay: \$28.00 - \$45.00 per hour

Benefits:

- 401(k)
- Dental insurance
- Disability insurance
- Flexible schedule
- Health insurance
- Life insurance
- Paid time off
- Professional development assistance
- Vision insurance

Please submit your cover letter, resume and writing sample attention: [Kate Hutchins](#),  
Legal Administrator.